INFORMATION FOR ORAL & POSTER PRESENTERS

ORAL PRESENTATIONS:

You are kindly requested to upload your presentation at least **3 hours before** the start of your session at the Speaker Ready Room. If your presentation is early in the morning, you are strongly encouraged to load your presentation the day before in order to avoid the morning rush.

The presentation document must be prepared in **16:9 format**. Please bring your presentation with a **USB** to upload at Speaker Ready Room before the start of your session (not individual talk).

Due to the networking system, internet connection will not be available on uploading computers. It will not be possible to download your presentation in the Speaker Ready Room.

To minimize technical problems and delays during the actual presentation, we require you to load your presentations at the Speaker Ready Room.

If you prefer not to load your presentation in the Speaker Ready Room and wish to use your own computer, please **bring your connection cable/adapter** with you and **do notify Speaker Ready Room a day before your presentation.**
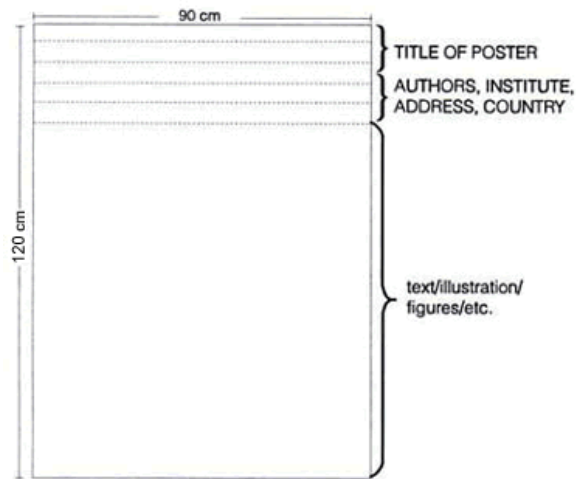
The Speaker Ready Room will be marked clearly with a signage at the meeting venue.

Please refer to the Scientific Program for the date and time of your presentation.

POSTER PRESENTATIONS:

Your poster should be displayed on the poster board with your correspondent abstract code. The abstract codes can be found in the program book.

- **All** posters will stay up for **4** days.
- Setup time starts at 07:00 on Tuesday, August 08. Please make sure you hang your poster by 17:00. Posters have to be taken down on Friday, August 11 from 13:30 until 15:00 or posters not taken from the board on time will be discarded.
- Please prepare your poster on one sheet of Bristol board or laminated paper. Alternatively, presenters may display their material on several smaller sheets.
- The dimensions of the poster should not exceed **90 cm wide x 120 cm high (35 inches x 47 inches).** Allocate the top of the poster for the title and authors.
- The text, illustrations, etc should be bold enough to be read from a distance of two meters (six feet).
- Tacks and technical equipment will be available for the mounting of posters.

Tuesday, August 08
10:30 – 11:00   Posters Viewing A (Coffee Break)
17:00 – 19:00   Posters Session A

*Poster presenters with odd numbers should be at their poster between 17:00-18:00 and those presenting posters with even numbers between 18:00-19:00.

Wednesday, August 09
10:30 – 11:00   Posters Viewing B (Coffee Break)
16:30 – 18:30   Poster Session B

*Poster presenters with odd numbers should be at their poster between 16:30-17:30 and those presenting posters with even numbers between 17:30-18:30

Thursday, August 10
10:00 – 10:30   Poster Viewing A&B (Coffee Break)

Friday, August 11
10:00 – 10:30   Poster Viewing A&B (Coffee Break)
13:30 – 15:00   Take down all posters

Authors are kindly requested to stand next to their poster boards where possible during the dedicated poster session viewing times. Authors are responsible for setting up and removing their posters. Posters nor taken from the board on time will be discarded